

New Student Online Enrollment and Registration Process

2023-24 School Year

The process below applies to new students registering in Fulton County Schools.

Step 1: Collect all required documents you will need to successfully complete the online process. The required documents list can be found here: <https://www.fultonschools.org/Page/660>

Step 2: Complete the Fulton County Schools Online Registration <https://www.fultonschools.org/enrollment>

Step 3: Email your 5-digit application # to CVESRegistration@fultonschools.org. In your email, specify the year of intended enrollment (22-23 or 23-24).

Step 4: After your registration is processed, you will receive an email from the school.

Current FCS Families

Existing families can use their Parent Portal to enroll a new student and/or transfer to another Fulton County School.

Building Transfer (Transferring from one Fulton County School to Another)

Step 1: Contact your student's current school(s) and complete the withdrawal process.

Step 2: Gather documentation for valid school change.

- Proof of residence (address change)
- Hardship Approval

Step 3: Update the OLR (Online Registration) application in the parent portal* (If you do not have a portal account, please visit <https://www.fultonschools.org/infinitecampus> to set-up your account)

Step 4: Contact your student's new school with OLR (Online Registration) application number.

For helpful guides and more information, visit <https://www.fultonschools.org/infinitecampus>

Helpful Registration Tips

- Scan all required documents prior to beginning the online registration. Scans must be legible and preferably in pdf format.
- When you begin an online registration, a link will be emailed to you. If you are using a Gmail account, it often ends up in your *Junk mail* or *Spam folder*.
- Multiple students may be entered onto one application. Simply continue to add new students, even if they will attend different schools.
- Creek View Elementary understands that medical forms may be delayed. You may submit your application and provide both medical forms prior to the first day of school for summer registrations. For student registrations after the start of the school year, a 30-day waiver may be granted to allow time to submit all the required documents.
- Email your application number to CVESRegistration@fultonschools.org